



Forestry Executive Committee Meeting Minutes
Wednesday, February 7, 2018
9:00 a.m. – 11:00 a.m.

These minutes are to accurately account for the items discussed. Please contact Nathalie Gitt if you have any questions or observe any discrepancies in the record.

Members Present: Roger Admiral, Michael Collins, Anthony S. Davis, Michelle Day, Steve Fitzgerald, Troy Hall, Eric Hansen, Jeff Hatten, Geoff Huntington, Michele Justice, Jim Johnson, Keith Olsen, Melora Park, Heather Roberts, Randy Rosenberger, Steve Strauss, Terralyn Vandetta, Adrienne Wonhof

Opening Remarks and Updates from Dean's Office – Anthony S. Davis

- Welcome
- Reminder of Food Drive activities and participation
- Posting of the assistant director for development position – Slight change in the position to build a pipeline for donors and help complement current efforts. Contact Anthony Davis if you have any leads.
- Safety planning – Adrienne Wonhof will report back.
- Fire Summit update – A draft agenda was handed out at the meeting. Send names of those who want to attend the summit to Anthony.
- Financial plan report to the Provost and upcoming meeting with the Provost's Executive Committee scheduled on Monday, February 12. Anthony will report back.

Members provided briefs about pressing issues and updates from their units.

Research Forests – Steve Fitzgerald

- Forest Inventory, ArcGIS and Reforestation Manager, Carli Morgan started in January.
- Tree planting finished
- 2018 timber harvest schedule at the McDonald and Dunn Forests – For questions, contact Steve Fitzgerald.

Marketing and Communications – Michael Collins

- Awards – Michael will be the primary contact for college-wide awards. Department Heads and Michael met to work on a comprehensive list of college-wide awards. There are 5-6 nominations for the Faculty Senate awards due in March. Department Heads will be responsible for national awards.
- Upcoming Events Reminder
 - Dean's Alumni Dinner, March 8
 - College of Forestry Art Show, April 6
 - Research Stories Focus – Submit your ideas and topics to Michael!

Strategic Initiatives – Geoff Huntington

- Legislative session and faculty participation – contact Geoff if you plan to participate.
- Marble Murrelet public testimony, Friday, February 9, 2018 in Portland
- Fire Summit
- Building schedule
- Wood structure event for elected officials and press
- New Peavy construction guided tours available on Thursdays. To register, contact Adrienne Wonhof.

Research Support Faculty – Michelle Day, Keith Olsen

- Development of fund processing, new priorities will be presented.
- Committee Representative Rotation - Keith Olsen's term of service on the RSF committee is ending.

Research Office – Melora Park

- Spring break office closure, March 26-30.
- USFS PNW grant agreements deadline March 31st – Detailed guidance for managing USFS proposal support will be sent out to departments for distribution by Melora to be forwarded to the faculty.

FES Department – Troy Hall and Steve Strauss

- Digital Measures usage issues
- Department coffees
- Dana Waring's presentation - How to manage a lab?
- Ecology, Evolution and Conservation Biology Seminar Series: Thomas Lovejoy, United Nations Foundation and Environmental Science and Policy George Mason University

Computing Resources – Terralyn Vandetta

- Richardson Hall 115 projector replacement
- CoF advisor alert
- Proposal to create a poster with QR code to safety form and emergency number to call – the info was included in the FEC handout materials.
- Emergency and disaster communications at OSU – a copy of OSU emergency preparedness was included in the FEC handout materials.
- Exchange mailbox will be migrating to Exchange online, which will provide for a 100 GB mailbox and an unlimited online archive.
- DUO 2-stop login system will be implemented for secured access to online W-2 and Direct Deposit information.

International Programs – Michele Justice

- Office relocation – Michele's office is now located in Richardson Hall Room 201D and Kerry Menn's in Richardson Hall 238.
- Interest in collaboration with Scion, New Zealand's Crown Research Laboratory around forest productivity. Let Michele know if you are interested in contributing to the discussion.
- For help with your visiting scholars, contact Michele and Kerry.

FERM Department – Jim Johnson, Jeff Hatten

- First FERM Department Meeting, January 22, 2018
- FERM Coffee – Discussion about the FERM Department and College direction
- Safety and field equipment, funding for Cork boots
- FERM Department Head Search – The closing date for full consideration was 2/15, closing date 2/28.

FOBC – Roger Admiral

- Benny Hire Project – A university-wide implementation, go-live date will occur for fall 2018 appointments hires.
- Cubicles available if anyone interested.

Diversity, Equity, and Inclusion (DEI) – Heather Roberts

- In the process of forming 4 subcommittees: curriculum, P&T, communication, orientation/support/policy
- Subcommittees are meeting in Feb. to establish priorities for the actions in the plan, discuss who should be involved (by serving on the subcommittee or to participate in workshops or discussions led by the subcommittee), and to determine what resources are needed at this time to implement the actions.
- Jane Waite, facilitator for the SJEI courses, who has a background in education and curriculum development, is available to facilitate workshops for faculty to incorporate DEI into their classes.
- Joe McGuire, AD for faculty advancement in COE, will provide documentation about COE's process for following OSU's directive to clearly identify stipulated contributions to DEI in PDs so they can be evaluated in P&T decisions. Joe is also willing to meet with the P&T subcommittee to discuss COE's process, which was heavily influenced by COA's process for revising PDs.

Upcoming DEI workshops/trainings

- Scott Vignos will facilitate a 2-hr workshop on March 1 on navigating bias in learning environments, which was requested by a few faculty in FES after Scott gave a 30-minute overview at the Jan. FES Department Coffee. He will cover what is a bias incident, why do we care about responding to them, how to prepare yourself and the learning environment to respond to bias incidents when they occur, and go over examples (including ones submitted by people in CoF).
- Cindy Konrad, the associate director of the pride center, will come to CoF to facilitate a safe zone training for CoF to create LGBTQ awareness and ally training.

WSE Department – Eric Hansen, Rakesh Gupta was unable to attend the meeting.

- Boise Cascade new member, friends of Renewable Materials
- Career and Technical Education Institute, June 18-22
- APA The Engineered Wood Journal – Eric and Iain provided an article on OSU advanced manufacturing.
- Winter Term WSE Brief is now available.
- All departments were successful with graduate Laurels Awards.

Foundation Development – Zak Hansen was unable to attend the meeting.

Forest Service, PNW Research Station – Paul Anderson was unable to attend the meeting.

Student Services – Randy Rosenberger

- Participation in the 2018 OSU Phi Kappa Phi Chapter Awards and Initiations Banquet - There was great representation of College of Forestry students.
- Update of the final stages for shifting responsibilities to cover the prospective advising and ambassadors program;
- Participation in the February 15 RoadMap to the Outdoors Symposium in Portland that ties in with the College's trails program. The symposium was directed by Dan Little.
- College support for WSE students to build the TED large scale GRADx display.

TallWood Design Institute – Iain Macdonald was unable to attend the meeting. Juliana Ruble gave the brief.

- Design Manufacture and Construction of Next Generation Tall Wood Buildings, funded by USDA Agriculture Research Service, awarded project:

Discovery (>\$25K)

- 1) Impact of Moisture on the Cyclic Performance of a Two-Story Post-Tensioned CLT Rocking Wall with External Hysteretic Energy Dissipaters
PI: André Barbosa, Arijit Sinha
- 2) Environmental Assessment of Mass Plywood Panels
PI: Arijit Sinha
- 3) Carbon Impacts of CLT: Literature Review and Case Studies
PI: Alison Kwok (UO)

Intermediate (>\$150K)

- 1) Research and Development of Isocyanate-Free and Formaldehyde-Free Adhesives for CLT and Investigation of Environmental Impacts of the Resulting CLT
PI: Kaichang Li, Kevin Van Den Wymelenberg

Major (>\$250K)

- 1) Fire Performance of Cross-Laminated Timber-Concrete Composite Floors
PI: Erica Fisher, André Barbosa, Arijit Sinha
 - 2) Water in Mass Timber: How Could That Ever Happen?
PI: Arijit Sinha, Jeff Morrell, André Barbosa, John A. Nairn
- Outreach Coordinator position filled: Evan Schmidt accepted the offer. Evan will start at the end of June.
 - Mass Timber Conference: March 21-22, 2018
Hosting a 112-person tour of Peavy on March 20.
We have 6 WSE graduate student poster presentations and 2 more pending
Jeff Morrell and Lech Muszynski will be presenting.
 - Next Critical Mass Timber meetup: February 22, 3:30 pm, College of Forestry, includes a tour of Peavy.
 - Thank you for supporting Taco Tuesday!

Outreach and Engagement – Jim Johnson

- Coordinator for Continuing and Professional Education in the College - Shannon Murray came from Yale University where she served as the Forest Manager for the Yale School Forests. Formal introduction is scheduled for the March 7 FEC meeting.
- Extension Service re-organization from 10 to 6 regions, open searches for the regional directors – [Extension Service Region Map](#)

Open Discussion after Updates

Digital Measures Usage Issues

Decision: The College will be committed to continue using Digital Measures this year. The Department Heads will work through the issues with Terralyn Vandetta.

Action Item: The College will need to do an accurate assessment on usage and look at what's going on with it within the university and come back to the FEC to reevaluate and make a decision.

TOPIC OF THE MONTH

Research Forests 2017 Budget Update and Accomplishments and Proposed 2018 Budget

Steve Fitzgerald gave a presentation. For questions, contact Steve. [Handout](#)

Undergraduate Recruitment & Retention Plan – Michael Collins

Michael distributed the draft copy of the undergraduate recruitment strategic plan. The plan's strategy is aimed at increasing enrollment. FEC members provided their comments. Michael will finalize the plan with his workgroup on Feb. 14. The priority is to align efforts with outcome and connect both Students Services and the Communications and Marketing group. Looking at how to better use resources. Shannon Harwood is reaching out to high schools students interested in our majors, pathways, partnership and tracking where students come from.

Positioning the College for Success Cont. – Anthony S. Davis

Increasing Engagement with Outside Organizations - In previous meetings, folks have suggested that we should increase our presence and participation with national and international events and organizations. Recognizing that everyone is busy, which are the priorities and who is best to be our point person for organizing these activities?

For example, as a leading College of Forestry we likely should have a presence at major IUFRO events: who decides what that is, and what is the level of Dept/College support needed? What are the specific events and organizations that we need to build as part of our core presence?

Comments and suggestions:

- Start with a list of what matters, prioritize and provide reasons;
- Alignment with the college's interest – always changing;
- There are 2 sides: 1) professional side for development, engagement for career track, 2) administrative side for strategic decision and leadership role;
- We need to do better, CoF is reactive not proactive;

- Identify what we need to leverage in it to get CoF's presence and payoff;
- Yearly planning;
- Requirements and building expectations;
- Administrators are expected to confirm leadership for faculty and organize what we are doing;
- Should this be in someone's PD?
- Pull Digital Measures reports to identify leadership in organizations where we are well recognized;
- What are the associations that CoF is part of? What are the areas we are not covering?
- Make a list of conferences that faculty are attending (annual reports).
- Gather input on department level around conference that would be valuable to have CoF presence; what are the areas we are not supporting?
- Support for students;
- What are the faculty's interest? What entities and organizations would help our program?
- How do we use our time wisely and not be burden by it?

Action Item: *Department Heads will lead further discussion with the faculty and report to FEC.*