

## **Forestry Executive Committee Meeting**

Friday, September 27, 2013

Richardson Hall 115

8:00 a.m. – 9:30 a.m.

### NOTES

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Attending: Roger Admiral, John Bliss, Paul Doescher, Lisa Ganio, Zak Hansen, Kathy Howell, Geoff Huntington, Jim Johnson, Brent Klumph, Ann Mary Quarandillo, Claire Montgomery, Jeff Morrell, Robin Rose, Laurie Schimleck, Steve Tesch

Guests: Hailey Buckingham, Jessica Fontaine, Dave Hibbs, Michele Justice, Max Taylor

Absences: Thomas Maness and Randy Rosenberger

Notes by Nathalie Gitt

### **Agenda Review and Suggestions for Additional Items** – Geoff Huntington

- **IUFRO XXIV World Congress - Call for Abstracts** – Submission deadline: October 15  
Michelle Justice will route the info to the FEC.
- **College of Forestry College-level Promotion and Tenure Committee – Admin. Memo 3-3a**

Steve Tesch circulated the proposed revisions to section (c) under Purpose of the College P&T Committee in the Administrative Memo 3 for FEC's approval. The key issue that was brought up at the meeting is how to involve the committee in a meaningful, but efficient way during the screening process so that any concerns about a potential candidate's credentials can be surfaced and discussed prior to a finalist being offered a job. The committee should not be in a position where they feel obligated to "rubber stamp" a person who has already been offered a job. The revisions are required to establish a process for engaging the CoF P&T committee in searches that may involve awarding of indefinite tenure and/or rank of Professor. There is a search underway in the FERM Department, with finalists already scheduled for interviews. The Stewart Professor of Forest Operations position calls for potential awarding of indefinite tenure and the rank of Professor. A College P&T Committee member will need to be assigned in the search process.

**DECISION:** FEC had no objections for adopting the proposed revisions.

***Steve Tesch will incorporate the comments he received at the meeting and will finalize Administrative Memo 3 and 3a for posting.***

**Upcoming Events and October All-College Meeting Agenda Setting** – Geoff Huntington touched base on the numerous events that will take place at the beginning of fall term and shortly thereafter, and led a discussion on ideas for encouraging participation and attendance.

Comments that came out from the discussions were:

- Need commitments from the leadership to engage faculty;
- Need to set priorities;

- Not enough awareness of advertisement of events - Better advertisement of student events;
- The teaching policy will have an impact on the faculty with development of relationship with students;
- Need a set an explicit expectations for engagement;
- Faculty engagement is driven by interests;
- Engage new faculty to the graduate orientation;
- Develop faculty field trips;
- How to get message across?
- Have once a term meeting with the Dean in Richardson Hall.

The Dean's office will develop a list of events that will be circulated to the FEC. Comments on expectation/decision making process are welcome and should be directed to Geoff Huntington and Jessica Fontaine.

The second part of the discussion centered on ideas for framing the October 11<sup>th</sup> All-College meeting to be meaningful. Geoff proposed a meeting around the change of the structure of the College research institute and asked FEC's feedback. Comments and topic ideas were:

- Have a state of the College from the Dean and legislative/budget updates;
- Keep the faculty engaged and build back a sense of community in the college;
- Include an educational piece;
- Need to be able to answer why do we want faculty at the All-College meeting? and why does the agenda look this way?
- Build a more collegial atmosphere centered on customer service;
- Discuss the Institute initiative to get direct feedback, reframe for understanding the background, i.e. Why do we need to restructure our research the way we do, then involve the different groups in helping to build the system.
- Ask faculty to bring a topic, or assign a job to do for them to be part of the presentation;
- Form a sense of community, the faculty has to have a part on the decision making, i.e. vote on major policies.
- The Faculty needs to feel that they contribute; There is sense that the faculty is not being heard;
- Have the FEC run the meeting;
- The All-College meeting needs to be segmented but needs to be connected;
- Be thinking about what the culture of the College is? A multi-generational college.
- The faculty would like to know what people do and how they fit together;
- What is the College's definition of community? What does that look like?
- Duration of the meeting: 90 minutes max, depends on the outcome.
- Need short turn-over of follow-up;
- Meeting location preference here;

***Geoff will send a survey to the College community to collect topics of interests to frame the All-College meeting agenda.***

**Draft FEC Charter Feedback** – Geoff Huntington asked for feedback on the three following questions:

**Question 1:** Looking forward from today, what **should be** the primary role and purpose of the FEC within the College of Forestry?

**Question 2:** What are the three most important functions of the FEC in fulfilling the role and purpose for COF described above?

**Question 3:** What is your function and role as a member of the FEC?

***Geoff Huntington asked the FEC to send their responses to him by email.***

**Introduction of Draft Grant Application Process for the Dean's Investment Fund** – ***Geoff Huntington will circulate the proposed draft framework for accepting, and reviewing proposals for funding initiatives in support of the CoF Strategic priorities to the FEC.***

**Meeting Handouts**

Agenda

IUFRO XXIV World Congress Call for Abstracts – Michele Justice

Administrative Memo 3-3a Proposed Revisions – Steve Tesch