



Forestry Executive Committee Meeting

Agenda for Friday, August 5, 2016

8:00 a.m. – 10:00 a.m.

Richardson Hall 115

- 8:00 a.m. **Agenda Review and Suggestions for Additional Items** – *Jim Johnson*
- 8:05 a.m. **Diversity, Equity and Inclusion Committee: Writing Retreat Update** – *Troy Hall*
Highlights of key issues to address and next steps for agreement
- 8:45 a.m. **FNR Extension Staffing Plan** – *Jim Johnson*
Informational presentation
- 9:00 a.m. **Request for Comments: Draft Proposal for Graduate Tuition** – *Randy Rosenberger*
Gather comments for submission to Provost Council (attachment, pages 3-4)
- 9:10 a.m. **Request for Comments: Draft Differential Tuition Policy** – *Randy Rosenberger*
Gather comments for submission to Provost Council (attachment, pages 5-8)
- 9:25 a.m. **Request for Comments: Draft Course Fee Policy** – *Randy Rosenberger*
Gather comments for submission to Provost Council (attachment, pages 9-12)
- 9:40 a.m. **WSE Update** – *Jim Johnson and Laurie Schimleck*
(no attachment)
- 9:55 a.m. **Updates/Question on Deconstruction, New Offices, Building Plans**
– *Geoff Huntington*
Peavy Hall Transition Link: <http://blogs.oregonstate.edu/peavyhalltransition/>
Recurring topic to check-in with the group and bring concerns or questions forward
- 10:00 a.m. **Adjourn**

Upcoming Important Dates	Follow-up FEC Agenda Items
<ul style="list-style-type: none"> • 35th/Washington Closed: July 25-August 26 • Research Office Closed: August 8-12 • FEC Meeting: September 2, 8:00 -10:30 AM, RH 115 • COF Grad Orientation: September 19 • University Day: September 19, LaSells/CH2M Hill Center • Annual Ring: September 20, Forestry Club Cabin • Fall Classes Begin: September 26 • Photos and Food: September 27, 11:30 AM – 1:00 PM, RH parking lot • Grant Writers Workshop: September 29, CH2M Hill Center, 8:00 AM -5:00 PM • Back to School Bash: September 29, Forestry Club Cabin, 5:30 – 8:00 PM • Brewed Awakenings: October 4, 10:00 – 11:00 AM, MU Multipurpose Room • FEC Meeting: October 7, RH 115, 8:00 -10:30 AM • Groundbreaking Ceremony and Homecoming Tailgater: Oct 29, 3 hours before kick-off, Peavy Hall and La Sells Stewart Center 	<ul style="list-style-type: none"> • FERM Dept. Head Search Update (Fall) • Initiative to support faculty success in Research Action Planning Update – Thomas & Department Heads (Fall) • RSF Professional Development Funding (Fall) • Digital Measures and CORE Trainings (TBD, Fall)

DRAFT GRADUATE TUITION PROPOSAL

From: "Bloomer, Sherman" <Sherman.Bloomer@oregonstate.edu>

Date: July 14, 2016 at 11:52:04 AM PDT

To: Provosts Council

Subject: Draft Proposal for Graduate Tuition for comment

Dear Colleagues:

This is the first of three notes asking you for comments about proposed changes in tuition and fee policies recommended to the Provost's Council by the University Budget Committee last year. You saw these initially in March and I'd like to get some formal comments from you and your leadership teams now. When the University Budget Committee begins work on tuition recommendations for FY18 this fall, these proposals could all have an impact on planning for those rates, so we would like to have decisions on them by the end of Fall term. Some of these changes will also take some substantial planning if we go forward with them, so a decision in fall term will help get them in place by fall term, 2017.

This first proposal is about graduate tuition. It recommends allowing per credit hour pricing, principally for professional programs that have a fairly set curriculum and that do not generally use tuition remissions to support students. It also suggests addressing the issue of the cost differential between Ecampus and on campus courses for students in research-based degrees that continue to use a tuition plateau type structure.

I'd appreciate your comments and concerns about the proposal. Also, if you think there is a degree in your college that might want to propose per credit hour tuition, I would appreciate knowing that. We will need proposals for any such changes by late November, so it would be good if I can work with you on those as soon as possible.

Let me know if you have questions.

best,
Sherm

Sherman H. Bloomer

Director, Budget and Fiscal Planning

Graduate Tuition Pricing Structure Proposals

The increasing use of Ecampus courses by graduate students working at Corvallis, Bend, Newport, and many of OSU's field stations and extension offices has highlighted an issue about the differential cost of adding an Ecampus course vs. adding a face-to-face course because of the tuition plateau. This difference has caused concern for students, department heads, and principal investigators. The graduate tuition committee reviewed the issue and has several recommendations for how OSU structures graduate tuition.

The committee recommends that:

- A graduate tuition plateau from 9 to 16 credit hours be retained for on-campus graduate degrees that include a requirement for significant original research. These are primarily, but not exclusively, MA, MS, and Ph.D. degrees.
- Beginning in fall, 2017, professional graduate degree programs (for example the MBA) be allowed to establish per credit hour pricing.
- Ecampus graduate courses for students at a distance should be continue to be priced on a per credit hour basis as most of those students are pursuing their degrees part-time.
- Graduate students resident on one of the campuses who are enrolled in a degree program using a plateau tuition structure (that is one requiring significant original research) be charged tuition at the plateau rates, regardless of the mode of delivery of the course. This would effectively waive tuition charges for Ecampus courses taken between 9 and 16 credit hours. The specific mechanism to implement this change needs discussion. The change would reduce tuition revenues, based on current enrollments, by about \$300-400K¹. The change would be implemented no earlier than fall, 2017.
- The \$80 per credit hour for Ecampus courses would still be charged (not waived) to the student, department, or grant as appropriate.

¹ While this would reduce overall tuition revenues, units offering courses would continue to be credited for the SCH taught to these students. The resulting cost would be shared across all revenues, as is the case currently for graduate assistants taking Ecampus courses and receiving tuition remissions

DRAFT DIFFERENTIAL TUITION POLICY

From: "Bloomer, Sherman" <Sherman.Bloomer@oregonstate.edu>

Date: July 14, 2016 at 11:52:04 AM PDT

To: Provosts Council

Subject: Draft Differential Tuition Policy for comment

Dear Colleagues:

The second of the policy proposals I mentioned in my first email.

The University Budget Committee recognized that the university needs a clear policy on the circumstances in which differential tuition is appropriate. The committee recommended that such a policy:

1. Allow for differential tuition to address unusually high costs of delivery, high student demand, significant career returns, market based prices, and educational experiences outside what is typical for students in similar programs nationally.
2. Establish that differential tuition charges should only be applied to juniors and seniors, unless the educational experience particular to the major or the programs provides substantial benefit to the students in their first two years. The committee recognizes that transitioning to this model may not be possible in the near term for some of OSU's larger programs like Engineering. However, we believe that this approach would provide greater flexibility for students, encourage students to seek the major best suited to their skills, and provide greater clarity on the use and return from differential tuition charges.
3. Include the opportunity for revisiting whether differential tuition is best charged by the credit hour (as in engineering) or as a flat charge (as in the Honors College), prorated by part-time or full-time status. A flat rate charge provides the clearest link between the charge and the additional services, costs, or benefits that the charge supports in a particular major. Differential tuition should be continue to be charged by major, rather than by course designator
4. Require consultation with affected students in establishing a new differential charge or increasing an existing charge.

The committee has drafted a proposed policy for review and discussion by the Provost and the Provost's Council. Any such change in policy would be implemented in Fall 2017 at the earliest.

I would appreciate your comments and concerns about the proposal at your convenience. Please let me know if you have any questions.

best,
Sherm

Sherman H. Bloomer
Director, Budget and Fiscal Planning

OSU Differential Tuition Policy

Differential tuition may be approved in certain programs that meet the requirements noted below and that are approved by the Board as part of setting tuition and fees. The use of differential tuition charges by an academic program must be consistent with the purposes described in the proposal for the charges and should be reviewed periodically with the students in the program.

Differential tuition may be considered for a program if:

- The costs for delivering the program (as documented by national norms) are significantly higher than for other programs at OSU (approximately 25% above the median program cost). There should be documented comparisons to similar programs nationally in establishing those costs.
- The program has unusually high demand from students, such that spreading the costs for program expansion across other students is not appropriate. Such programs may require investments in additional student support or course sections.
- Graduates from the program have the opportunity to enter a profession with significantly higher than average wages, justifying a larger investment in completing the degree.
- There are external markets that define nationally recognized cost and value for certain degrees or credentials. This most often would apply to degrees or certificates in graduate or professionally certified fields.
- The OSU program provides an educational opportunity that significantly enhances a student's experience (as in the Honors College) or the program provides access to facilities or educational experiences unusual for programs in similar disciplines nationally.

In general, differential tuition charges¹:

- Should meet more than one of the criteria noted above.
- Provide services and experiences to majors in the program clearly distinct from those offered to students outside those programs.
- Are established at as broad a level as is appropriate (for example at the College or School level rather than individual majors if all majors meet similar criteria).
- Are charged only to students with junior standing and above, unless a significant part of the experiences supported by the charges take place in the freshmen and sophomore years (as for the Honors College).
- Are established by major rather than course designator.

¹ Existing differential charges which do not meet these guidelines Fall, 2017 will be continued but every effort will be made to align those charges with the guidelines over time without damaging the academic quality of the existing program. It is expected that this policy, if approved, will be implemented for Fall term, 2017.

- Are set as a per credit hour charge in addition to base tuition [*or: Are set as a flat charge per term to clearly establish the link of the differential tuition to programs for those majors. Programs that allow part-time study may pro-rate these charges appropriately*].
- Assessed 10% of gross revenues to augment the need-based institutional financial aid pool.

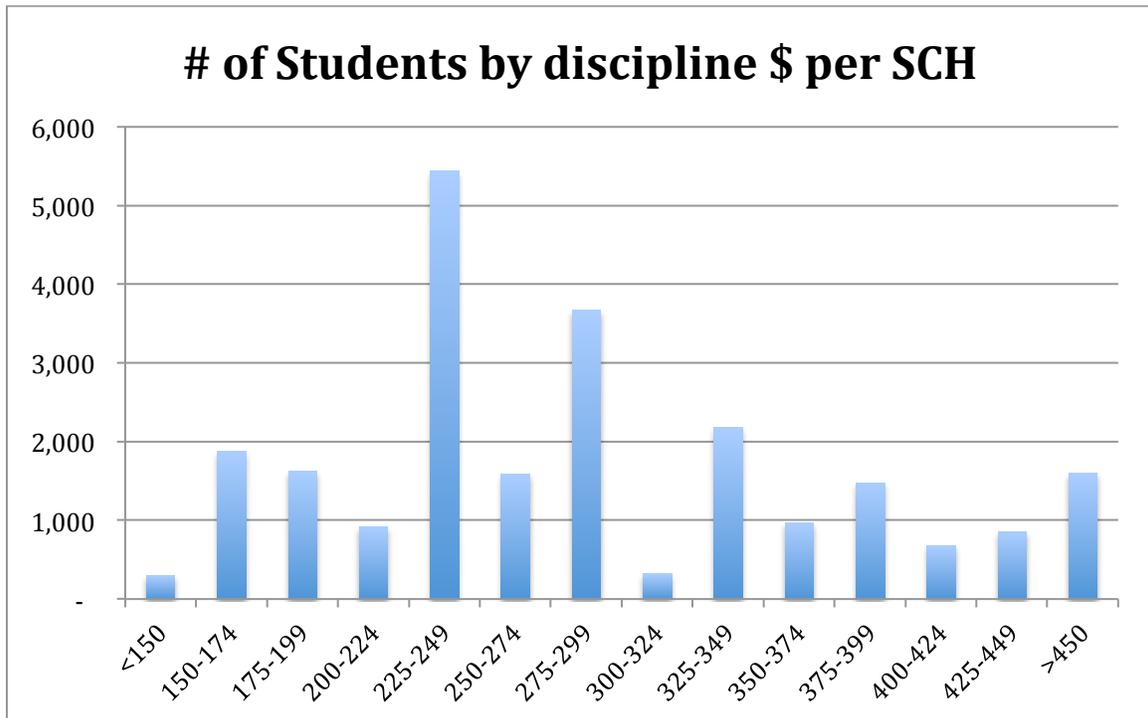
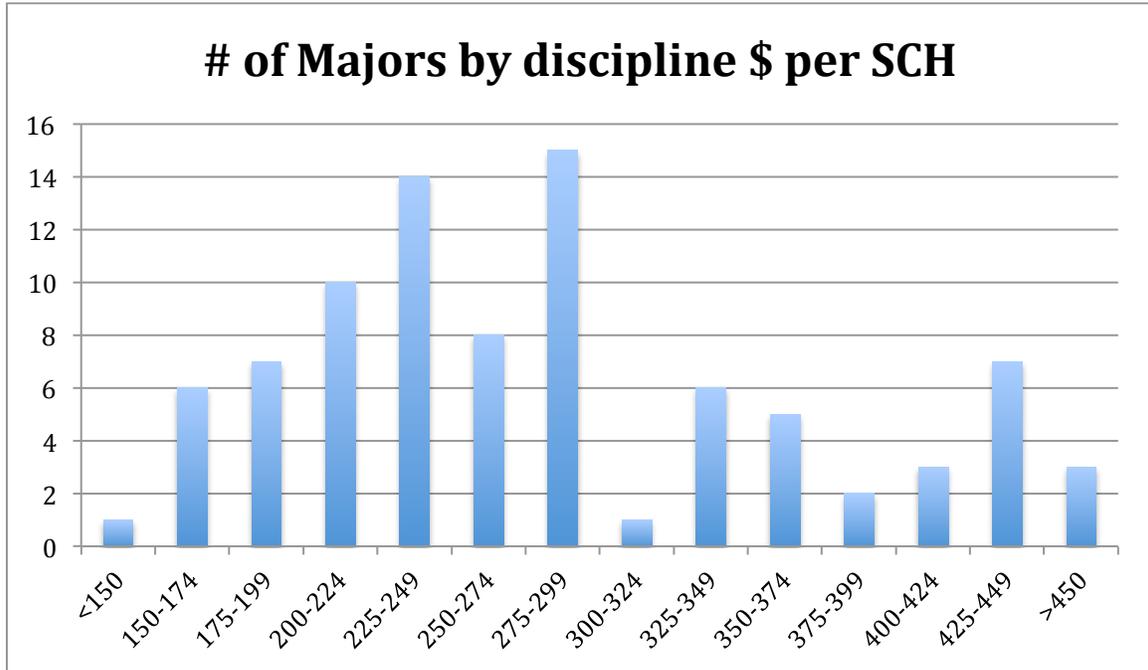
Proposals for new differential tuition charges or increases in existing charges will be reviewed annually as part of the university's process for recommending tuition and fee changes to the Board of Trustees. Proposals for new differential tuition charges should address:

- How the proposed charge meets the criteria described in this policy. References to cost, student demand, career earnings, and market demand should include documentation to national norms for similar programs or disciplines.
- How the differential tuition charges will substantially increase the quality of the learning experience for students and provide the basis for opportunities that would not be possible without the differential revenues.
- Description of the specific activities, services, and opportunities to be supported by the proposed charges and how they differ from what is normally available to students in other programs. Note that high faculty salary costs are not an appropriate criteria.
- Evidence of student consultation and support. All differential tuition plans must show evidence of extensive and thorough consultation with students who will be affected, both via student representative groups and via organized opinion gathering among the students that would be charged the differential.

Proposals to increase established differential tuition rates are not required to comply with the complete process outlined above if those increases do not exceed the corresponding rate increases recommended for base tuition rounded to the nearest whole dollar.

All differential tuition charges will be reviewed at least once every five years to insure that they continue to meet the criteria described here.

Appendix A: comparison of relative costs per credit hour for disciplines at OSU, based on 2013 Delaware Study data for research universities. The median cost per credit hour for disciplines offered at OSU is \$268/ SCH across all disciplines and \$248/SCH if Engineering and Education programs are excluded.



From: "Bloomer, Sherman" <Sherman.Bloomer@oregonstate.edu>

Date: July 14, 2016 at 11:52:04 AM PDT

To: Provosts Council

Subject: Draft Course Fee Policy for comment

Dear Colleagues:

And the third policy document.

The Budget Committee also considered course fees. There are many circumstances where course fees are appropriate, but it is important to have a clear policy so that course fees do not proliferate as a substitute for differential tuition or other charges. The committee drafted a proposed policy for review and discussion by the Provost and the Provost's Council. Some of the key elements of that policy include:

1. Course fees could be charged for field trips, services provided by a third-party, private lessons or professional services by outside providers, and materials that yield a tangible product of value that is kept by the student.
2. Course fees cannot be used for salaries of faculty or staff, support of instruments and software, or regular instructional equipment, and in most cases, materials or safety equipment used in the normal course of instruction. The committee recognizes this is a major change in policy and will require finding a way to make up the revenue currently secured through these kinds of course fees. The committee could not find an obvious way to define when material use warranted a course fee and when it did not, and it seemed more consistent and fairer to students that such charges be covered from general tuition funds.
3. The Provost will establish a process for the review of course fee proposals and increases. This process should include approval of the requests by department heads and deans. Course fees should normally be reviewed once per year.
4. Course fees should be an unusual charge, not a common one. Units that have differential tuition charges should have few, if any, course fees.

Any such change in policy would not be implemented before Fall 2017.

I would appreciate your comments and concerns about the proposal at your convenience. Please let me know if you have any questions.

best,
Sherm

Sherman H. Bloomer
Director, Budget and Fiscal Planning

Course Fee Policies¹

Course² fees are charged to support activities in a particular instructional course, laboratory or studio section. Course fees are approved only for instructional activities that provide an educational experience of particular benefit to the student and which cost more than a typical course of similar type in the same academic college. Course fees must be charged to all students in the particular course and must be expended only for materials or activities in that course. Course fees must benefit all students in a course equally.

Departments should be aware that the added costs of course fees are not always captured in financial aid awards. Course fees can be an unexpected cost to students and units should be confident that an additional charge for a particular course is warranted.

Course fees requests are limited to costs documented for:

- Field trips off campus as part of the instructional program. Costs may include transportation and admissions charges. Costs for food, lodging, and incidentals, which are usually considered personal expenses, may only be included in the charges if they are incurred directly as part of the trip and if provision as a group results in a substantial reduction in cost to the student or provides necessary logistic or safety efficiencies.
- Services or activities provided by a third-party or a self-support unit at the university as part of instruction. Examples include ski lift tickets, admission to plays, or charges for laboratory analyses by service centers or private providers. In some cases, this can include charges for spaces or facilities not managed by the offering unit (rental of a field for example).
- Private lessons, models, or professional services provided by staff not normally part of the academic unit.
- Materials for projects that yield a tangible product retained by the student or equipment retained by the student, if that equipment has value outside of the specific course activities (for example a standard make of camera required for a photography course).

Course fees may not be charged or used for:

- Costs for faculty of any rank or graduate teaching assistants, except as noted above.
- Use or maintenance of equipment, specimens, licenses, or other materials retained by the department or college. Units may charge a reasonable deposit for equipment assigned to a student during a course to insure return in working order.
- Materials, licenses, and equipment required for completion of the assigned instructional activities in a course.³ An exception to this may be made if laboratory or other exercises for an online section of a course requires that materials be

¹ This draft draws on ideas and language in the course fee policy for the University of Illinois at Urbana-Champaign (<http://www.provost.illinois.edu/programs/cps/coursefees.html>)

² Course as used here denotes any lecture, laboratory, studio or other scheduled instruction activity

³ The committee recognizes that this is a major change in policy and will require that the revenues currently received from course fees for these kinds of charges will have to be made up for the units affected (nearly \$1M, Appendix A). The committee feels it is important enough for students to find a way to cover these kinds of costs in general tuition charges. Given the complexity of this change, it would not be implemented, if approved, before fall, 2017.

- packaged and provided to a student for completion of the exercises at a site other than an OSU campus.
- Health and safety equipment required for carrying out assigned class activities, as this equipment is unlikely to have any useful value after the course. These kinds of equipment are normally considered a personal expense and students may be required to buy specific equipment from the bookstore or a third party retailer. An exception may be made if the equipment can be provided to the students by the department at a substantial savings compared to the market price available to students or if there are particularly restrictive requirements on the type of equipment necessary to adequately meet a safety or health standard.
 - Regular instructional materials or equipment (syllabi, test books, class handouts, blackboards, projection equipment, etc.).
 - Renovation or repair of instructional facilities or equipment.

Course fees must be approved by the Provost or their designated representative after review and recommendation by a Course Fee committee established by the Provost. The Course Fee Committee will establish a process for submission, documentation, and review of course fee proposals, including approval by department chairs and deans. Course Fees must be published in the University's Catalog or the Schedule of Classes and made visible to students when they register.

Requests for new course fees or increases in existing fees will normally be reviewed once per year in winter term for implementation the following fall quarter. The course fee committee will establish a process for "out-of-cycle" approvals to accommodate new programs or rapidly growing programs, as at OSU-Cascades. Existing course fees will be reviewed at least once every three years to confirm the appropriateness of the charge.

Units that charge differential tuition are expected to have few, if any, additional course fee charges. Such charges must be clearly documented as outside the scope of what differential tuition charges were approved to support.

Appendix A: Summary of course fee charges in fiscal year 2015 for reference

Oregon State University
 Student Fees (acct begins w/017)
 Fiscal Year 2015

Sorted for Course Fees Only

	Type	Amounts
Summer Session Instr		
	Field Trip	3,029.00
Academic Affairs		
	Special Exam	10,498.75
Grad School		
	Field Trip	1,652.00
	Conference & Short Course	3,000.00
Research Ctrs & Inst		
	Field Trip	4,331.00
	Auth Course Fees	2,952.00
	Auth Lab Fees	300.00
Honors		
	Field Trip	
Cascades		
	Field Trip	24,809.75
	Conference & Short Course	3,900.00
	Auth Course Fees	2,688.95
	Auth Lab fees	3,105.00
Ag Science		
	Auth Course Fees	60,335.50
	Field Trip	39,738.75
	Auth Lab Fees	11,857.75
Vet Med		
	Auth Course Fees	140.00
Forestry		
	Field Trip	30,798.00
	Auth Course Fees	2,520.00
Liberal Arts		
	Music Fee	725,634.17
	Auth Lab Fees	41,475.88
	Field Trip	26,599.18
	Auth Course Fees	10,049.75
Science		
	Auth Lab Fees	489,226.50
	Auth Course Fees	110,642.25
	Field Trip	4,098.00
CEOAS		
	Field Trip	43,271.05
	Auth Lab Fees	24,612.00
	Auth Course Fees	16,625.00
	Miscellaneous	15,550.00
Business		
	Miscellaneous	117,380.00
	Auth Lab Fees	(25.00)
Engineering		
	Auth Course Fees	130,958.00
	Field Trip	9,284.00
	Auth Lab Fees	8,480.00
Education		
	Auth Course Fees	39,200.00
	Miscellaneous	16,045.00
PHHS		
	Auth Course Fees	1,106,907.00
	Auth Lab Fees	7,142.00
Pharmacy		
	Auth Lab Fees	30,950.00
	Auth Course Fees	8,850.00
	Miscellaneous	5,650.00

Sum of Amounts	
Row Labels	Total
Auth Course Fees	1,491,868
Auth Lab Fees	617,124
Conference & Short Course	6,900
Field Trip	187,611
Miscellaneous	154,625
Music Fee	725,634
Special Exam	10,499
(blank)	
Grand Total	3,194,261