

College of Forestry Executive Committee Meeting

Friday, July 12, 2013

8:00 a.m. – 10:45 a.m.

Richardson Hall 107

MEETING NOTES

Attending: Jo Albers, John Bliss, Paul Doescher, Kathy Howell, Geoff Huntington, Jim Johnson, Thomas Maness, Claire Montgomery, Ann Mary Quarandillo, Robin Rose, Randy Rosenberger, Laurie Schimleck, Steve Tesch

Absences: Roger Admiral, Jim Johnson, and Zak Hansen

Guests: John Bailey, Fred Kamke, Lisa Ganio, Lech Muszynski, Brent Klumph, Helene Serewis, and Darius Adams

Notes from Nathalie Gitt

- **Agenda Review and Suggestions** – Thomas Maness
 - **Institutional Review Board Service** – Steve Tesch will send an email to faculty and students to see who would be interested in representing CoF on the review board – Discussed student involvement and time commitment.
Steve will have a follow-up discussion with the Department Heads to see if CoF is interested in committing resources.
 - **CoF Mission Statement** – Ann Mary Quarandillo
Ann Mary Quarandillo distributed a copy of some initial marketing messaging ideas to get feedback from the FEC by July 22nd. Ann Mary will follow-up with an email to all. Other faculty and students' input are encouraged.
 - **Introduction of New Graduate Students Program Manager Helene Serewis** – John Bliss
 - **P&T Process for FRA and SFRA item to be discussed at next Dean's office staff meeting** – Paul Doescher
- **Updates and Conversation with the Dean** – Thomas Maness
 1. **Legislative Update**
 2. **Prep for the August FEC Retreat**
Thomas asked the committee to be thinking about strategic issues for discussion at the retreat.

3. FES Department Head Search Update

Thomas sent the make-up of the search committee members and received comments and questions on the PD. Laurie Schimleck, Chair the search committee, gave an update on the status of the PD and the process for the review before getting it to HR.

4. Dean's Trip to DC

Thomas informed the committee of the visits he will be making with legislators and leaders from NIFA and the Forest Service during his DC trip.

- **Draft Teaching Policy – John Bliss and Randy Rosenberger**

Randy went over the process for the drafting of the teaching policy and led an open discussion on the synthesis of comments and revised draft policy.

Topics of discussion were: College funding for teaching, linkages of the policy with the P&T process, timing for the policy implementation, revision of positions descriptions, mechanism for institutionalizing the peer evaluation of teaching, issues about back door deals, developing a mechanism to ensure fairness and a process for final approval by the Dean and his Associates, concerns that grant dollars is being a representation of the value of the research to the College, adding a footnote in the policy for a check for periodic review of the policy and updates as needed, trust issue with Department Heads, process for getting out of teaching for faculty to go on sabbatical, development of a number of endowed professorships that would be focus on research open to everyone. Thomas thanked everyone for the effort that went into the development of the policy.

The Dean and Department Heads will wrap-up on the policy at the next Dean's office staff meeting. Further comments can be sent to the Dean in the meantime.

- **FEC Featured Topic: Administrative Dashboard Business Intelligence – Kathy Howell, Malcom LeMay, College of Business, and Michael Hansen, OSU Business Affairs, Cooperative Open Reporting Project – CORE**

Malcom LeMay did a demonstration of two software tools that the College of Business is using to track information not captured in Banner. Malcolm discussed how the College of Business uses Digital Measures and Salesforce. Michael Hansen from the CORE (Cooperative Open Reporting Environment) project answered questions about CORE's efforts to create a reporting environment that will pull data from multiple campus sources – Banner, Digital Measures, Salesforce, Foundation data, etc...

Kathy will be collecting thoughts and lists about the College reporting needs. The College is ready to move forward with implementation of one or both of these products. The Dean has charged Kathy to provide her recommendations on the software that is the right one for CoF use. Kathy will gather a working team to move the concept forward.

Meeting Handouts

- Agenda
- Initial Marketing Message Ideas – Ann Mary Quarandillo
- CoF Teaching Policy Draft of June 19, 2013 -- John Bliss and Randy Rosenberger
- Summary of Comments on Teaching Policy June 14, 2013 (revised July 8, 2013)
– John Bliss and Randy Rosenberger