

## College of Forestry Executive Committee Meeting

Friday, June 28, 2013

8:00 a.m. – 10:30 a.m.

Richardson Hall 107

### MEETING NOTES - DRAFT

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Attending: Jo Albers, Paul Doescher, Eric Hansen, Zak Hansen, Kathy Howell, Geoff Huntington, Jim Johnson, Thomas Maness, Claire Montgomery, Ann Mary Quarandillo, Robin Rose, Randy Rosenberger, Laurie Schimleck, Steve Tesch

Absences: Roger Admiral and John Bliss

Guests: Hailey Buckingham, Brent Klumph, Aaron Shonk, and Maxwell Taylor

Notes from Nathalie Gitt

#### 1) Agenda Review and Suggestions – *Thomas Maness*

- **Announcement - Jo Albers**

Jo got a Fulbright Scholar position. She will be in Tanzania until November.

During her time away, she will step down from her member-at-large position on the FEC.

**Action Item: Paul Doescher will be looking for substitute to represent FES on the FEC during Jo's absence.**

- **Pilot Proposal Process for GRA/Project Support from College Forest funds – Steve Tesch**

Steve distributed a draft for a call for proposals for the College Forests pilot program for 2013. This pilot effort is aimed at fostering more interaction between the College Forests and the College of Forestry faculty, staff, and students, with the goal to help the College Forests accomplish their mission of improving education, research and forest management demonstration. The primary focus of this initiative is to support CoF graduate students.

**Action Items: The RFP will go out next week to CoF-All. The proposals will be reviewed by the College Forests staff, Steve Tesch, and John Bliss.**

**Recommendations for funding will be submitted at the end of July to the Dean. Steve asked the Department Heads to route the call for proposal immediately to students.**

- **Recap of Get Outdoor Day – Brent Klumph**

Brent reported on the attendance and activities at this event. He will post the PowerPoint presentation given at Get Outdoor Day on the College homepage.

Next month, the College Forests will host the STEM Academy for high school students. FEC discussed stakeholder support/sponsorship for all these events (i.e. Follow-up with Peak Sport).

## 2) Updates and Conversation with the Dean – Thomas Maness

- **Research Activities in the College**

Dean Maness talked about his interpretation of the teaching policy as it goes forward and discussed some research focus ideas for FEC to think about.

**Action Item – Further discussion on research focus will be scheduled at the upcoming full day FEC retreat (i.e. support for CoF Chair positions and professorships positions).**

- **HJA Day**

All who participated in the HJA Day were very pleased with the event. The Dean thanked the organizers for the awesome day program they delivered.

- **Board of Visitors Mtg Update**

The Dean gave an update on the Board of Visitors meeting held in Roseburg in June. The Board is interested in funding the Renovation of PVY Hall, new chair positions, and internships/scholarships. The Board was excited about funding the College to make it a successful school where students want to be.

Thomas reported on John Murphy's tour and the Watershed research tour. The College will get back to the Board with a prospectus of ideas.

**Action Item – Fundraising priorities to be discussed at the FEC Retreat.**

- **PEW Survey on O&C Lands** – Geoff Huntington

Geoff gave an update on the discussion he had with Nicole Cordan regarding her PEW polling on O&C lands.

- **Legislative Action re COF Budget** – Thomas Maness and Geoff Huntington

Thomas distributed a copy of the proposed Harvest Tax funding package for the professional forestry program at the meeting. Thomas went over the working draft and discussed the complex negotiation process that went on. The bill went to the Ways and Means committee and was unanimously passed. The bill is moving forward to the Senate in a few days. If the bill passed, all the elements of the pro-school will be funded.

## Foundation Relations – Aaron Shonk and Zak Hansen

Aaron is the Director of Foundation Services. Aaron distributed a one pager that described the slate of new services that his office will provide. Foundation Services are an extension of the work that Zak does. Aaron will help CoF with matching projects with private foundations. Training on grant proposal writing will be offered in the fall to interested faculty.

**3) Homecoming CoF Alumni Activities – Jim Johnson**

Jim discussed upcoming opportunities for several alumni activities in the fall during the homecoming week-end. The College is hosting an alumni reception at the National SAF convention in South Carolina and the visit of the 2013 Alumni Fellow, October 25-26, on campus. Jim asked FEC if there were additional activities they would like have this year. FEC discussed new ideas (i.e. Closer to the stadium tailgater venue, get CoF alumni involvement in the planning of alumni events, attract new alumni and their family, do something at an earlier/September game.)

***No additional activities will be held this year during homecoming week-end.***

***Action Item - Jim will work with the Dean's office to start the planning of the alumni fellow visit.***

**4) Discussion on Upcoming FEC Retreat and Structure of Future FEC Meetings – Geoff Huntington**

Geoff will come back with some suggestions about the structure of the future FEC meetings and the reframing of what FEC is trying to accomplish at these meetings at the August 12 FEC retreat.

There was one pending item regarding eligibility issue for the re-appointment of the members at large who are rotating off that needed to be resolved. Geoff distributed a copy of the policy at the FEC meeting, according to the policy, only tenured faculty can be nominated.

***Action Item – The Dean would like the eligibility paragraph be change to:***

***Eligibility:***

***Nominees should be tenured faculty. They should be individuals who will bring diverse ideas, insights, and opinions to the FEC.***

***The FEC member- at-large appointment change of policy will be discussed at FEC retreat.***

**5) FEC Featured Topic: E-campus Policy – Jim Johnson**

Jim Johnson distributed the final draft of the College of Forestry E-campus policies and procedures for the FEC's review and comments. Jim pointed out couple changes in table 2 for the compensation rates for online course instruction table and the office of the Dean proceeds for reinvestment in distance learning in the last paragraph in the document. The policy will serve as the College's operating guidelines for all distance education courses. Committee made some suggestions on how to clarify some of the clauses. FEC discussed equity and compensations issues with in-load, out-load, and .75FTE and 9-months appointments.

**Decision – The Dean and the FEC supported the policy to move forward to HR with a correction in page 3 last paragraph “Full time equivalent (FTE) per term benchmarks are as follows” will be removed. Need explanations added in the applications process for clarification. Jim will follow-up with Roger Admiral.**

**(New FEC agenda item re difference appointments.)**

## **6) Meeting Handouts**

- Agenda
- Proposed Harvest Tax Funding Package for Professional Forestry Program – Geoff Huntington
- FEC Member-at-Large Appointment Policy – Geoff Huntington
- OSUF Foundation Services Office Slate of Services – Aaron Shonk
- 2009/2011 Homecoming CoF Alumni Activities – Jim Johnson
- Draft Call for Proposals OSU College Forests Pilot Program for 2013 – Steve Tesch
- E-campus Policies and Procedures Draft – Jim Johnson