

## Forestry Executive Committee Meeting Notes

Friday, June 6, 2014  
Richardson Hall 115  
8:00 a.m. – 10:00 a.m.

---

Attendees: Roger Admiral, Mike Altimus, John Bliss, Troy Hall, Zak Hansen, Lisa Ganio, Geoff Huntington, Jeff Morrell, Claire Montgomery, Ann Mary Quarandillo, Randy Rosenberger, Laurie Schimleck

Absences: Steve Fitzgerald, Jim Johnson, Thomas Maness, Robin Rose, Steve Tesch

Guests: Michele Justice, Julie Howard, Melora Park, Terralyn Vandetta

Notes: Nathalie Gitt

**Report on Chile visits and opportunities for exchange and collaboration** – John Bliss, Laurie Schimleck, and Michele Justice reported on the outcomes of their visit to Chile. Objectives of the trip: 1) to lay the ground work for a tour in November led by Thomas for a group of CEOs from the forest products industries, state agency leaders, and several faculty members to learn about the transformation of the forest products industry in Chile for the past 40 years, and 2) visit a number of Chilean universities with forestry programs to explore the array of opportunities for faculty, undergraduate and graduate students.

The next steps:

- 1) Request from partners to give their perspectives on where they see opportunities with CoF to make things happen within 6 months.
- 2) Invest Dean's fund to develop internships for CoF students
- 3) Target strongest possibilities for:
  - Study abroad within 12 months – Klaus Puettmann and his student;
  - Collaborative research opportunities – Dave Shaw (canope research);
  - Wood Science and Engineering research with University of Bio Bio, University of Concepcion, and University of Austral;
  - Grant writing;
  - Modular opportunities, short, medium, long term to accommodate students exchange, relationship, and build capacity;
  - How these opportunities fit the expectations, integration of study abroad and teaching engagement of faculty;
  - Develop a package program that incoming students can explore to participate in establishing a constant presence.

**CoF home page** – Ann Mary Quarandillo presented the new College of Forestry home page interface and discussed the strategic goals for the new page. Lots of new images and photographs will be posted to focus on people in the class and in the field. Contact Ann Mary if any questions.

FEC Feedback:

- Separate graduates and undergraduates information on the second tier pages.
- Need a functional search box.
- Separate future students' information for undergraduate and graduate students.

Ann Mary will follow-up with a questionnaire to collect more feedback.

Next steps:

- Testing the functionality of the home page.
- Analysis of the new site for continuous improvements.
- Begin working on the next tier pages.
- WSE will be the first site worked on.

**Closing the loop on the RFPs** – Geoff Huntington and John Bliss gave a summary. The final report will go out to the community.

Next steps:

- Discuss process for an activity code with Penny Wright and Roger Admiral.
- Develop one page agreement between the team and College.
- Post information on the web.
- Provide faculty with more direction on expectations.
- Need to do a better job on the front with the grant funding process.
- Need strategy for funding other components and guidelines on roles and support.
- Schedule a meeting with the Dean, Steve Tesch, Jim Johnson, Randy Rosenberger, and Geoff Huntington to debrief on what can be done better next time to come up with the next iteration.

**Preparing for the next academic year** – Geoff Huntington led a brief discussion focused on whether adjustments should be made to the frequency, duration, or conduct of FEC meetings in the next academic year. All agreed to keep the FEC schedule as is.