

College of Forestry Executive Committee

Bi-Monthly Meeting

Friday, May 17th, 2013

8:00 a.m. – 9:30 a.m.

Richardson Hall 107

MEETING NOTES

Attending: Laurie Schimleck, Eric Hansen, Randy Rosenberger, Jim Johnson, Roger Admiral, Robin Rose, Steve Tesch, Thomas Maness, Geoff Huntington, Jo Albers, Claire Montgomery, John Bliss, Kathy Howell, Zak Hansen,

Guests: Bruce Schindler, Lisa Ganio, Hailey Buckingham, Julie Larson, Joey Hulbert, Brent Klumph, Max Taylor

Absent: Paul Doescher

Notes by Jessica Fontaine

Agenda Review and Suggestions for Additional Items-Thomas Maness

Claire Montgomery made request to add staffing update to agenda. Jo Albers- suggests reactions about All College Meeting should be discussed. Randy Rosenberger- SAF advertisement

Updates and Conversation with the Dean- Thomas Maness

Thomas shares the progress made in the college since September:

- Restructure of the dean's office is complete. Also interviewing and hiring exceptional candidates has begun to add support to the dean's office staff.
- The college developed 5 major priorities and held All College Meeting in Sept.
- A new teaching policy is being developed, which is important to the progress of the college. Reminder not to get discouraged, change doesn't happen overnight.
- Accounting system has had enormous work done with how we track salary savings and fund balances, etc.
- Process to build new links with community colleges in recruitment is under way which includes hiring a new recruitment manager.
- The Pro School in FERM was approved which was a huge project.
- A Large donation of five million has been made to fund graduate student fellowships and chair positions
- The All College and FRLAC meetings were productive with good feedback.

- The Forestry Education Council have a good relationship with CoF and will hopefully increase in major funding.
- New policy on press releases that come out of the college. New policy has been tested and is working well.

Feedback on All College Meeting- Jo Albers

The structure of the meeting seemed to limit discussion between administration and the rest of the college. Suggestions were made to change the dynamic to bring administration closer to faculty and staff. The suggestion was made that maybe the faculty and staff should design the fall meeting to better address the needs of the college.

E-Campus Discussions- Jim Johnson

Jim presents the draft memo for Ecampus program. The purpose is to have better operating guidelines for our Ecampus programs in regards to monitoring teaching, training, curriculum and student outcomes. The plan is to further review the document with the Department Heads, and then open the discussion with faculty. Suggestion is made that Ecampus be discussed in two weeks as FEC Special Topics.

Misc. from Grad Student Council Items- Hailey Buckingham and Joey Hulbert

The Graduate Students are excited about the upcoming graduate student orientation. Last year's joint session with FES and FERM has inspired the students to add collaboration with WSE for this year's orientation. They ask for FEC support in getting an email to the new incoming graduate students in regards to the orientation.

The 2013-2014 Symposium has been scheduled for April 21-22nd, to avoid scheduling conflicts. They ask all FEC members to set the dates in their calendars. A survey will be sent out shortly to improvements to be made for next year's event.

Graduate involved websites continue to grow and connections are being made all over campus with other groups.

FEC Meeting-Building Our Progress-Address at next meeting due to time

Other Items:

Staffing Update- Claire Montgomery

We need to address that are we doing with undergrad services and staffing. Due to a recent staff member leaving, now is the time to decide whether or not certain positions should be housed in the dean's office or the departments.

Geoff Huntington-The new Director of Communications will start June 3rd, she will be here for a week to meet with key staff and then return June 17th full time.

Randy Rosenberger- Should the college run the SAF ad? Yes, updates need to be made and Randy will lead the project.

Handouts:

FEC Agenda

E Campus Administrative Memo-Jim Johnson