

Notes from Friday, May 6, 2016 Forestry Executive Committee Meeting

8:00 AM – 10:00 AM

Richardson Hall 115

Members attending: Jim Johnson, Randy Rosenberger, Woody Chung, John Bliss, Roger Admiral, Steve Tesch, Michael Collins, Claire Montgomery, Mike Altimus, Adrienne Wonhof, Troy Hall, Lisa Ganio, Steve Fitzgerald

Not able to attend: Laurie Schimleck, Chris Knowles, Geoff Huntington, Marlys Amundson, Thomas Maness, Zak Hansen

Guests: Todd Gordon, Caterpillar; Michael Hansen, Director, Business Intelligence Center and Julius Moreland, OSU Information Systems Analyst

Notes by Nathalie Gitt

Announcements

- 1) **Oregon State Advance Faculty Fellowship Applications** are **due May 15**: Applications are to be signed by the Dean – For questions, see <http://advance.oregonstate.edu/oregon-state-advance-faculty-fellowship> or contact Jennifer Almquist, Project Manager.
- 2) **IUFRO Division 3 Doctoral Student Conference**
August 29 – September 2, 2016
Website: <http://cpe.forestry.oregonstate.edu/IUFROStudentConference>
About 20 students from around the world will come to Corvallis and participate in the conference.
- 3) **The 2018 IUFRO Board Meeting**
When: October 2018
Where: About 30 global leaders in Forest Sciences will come to OSU College of Forestry for the IUFRO Board meeting.
- 4) **College Awards Update**
One nomination was put forward for the University Day Awards Recognition. The deadline for submitting nominations to Michael Collins for the COF Outstanding Alumni Awards is June 11.

Update on Provost's Transition

Jim Johnson reported on the internal process that the President will take to select a Provost Council member as interim Provost for a one year period to replace Sabah Randhawa who has accepted a new appointment as President of the Western Washington University in Bellingham effective in August. The President is expected to announce the person selected shortly.

Hosting the 2018 Pacific Logging Congress (PLC)

Todd Gordon from Caterpillar and past PLC President presented information on the PLC, the benefits of having the next congress at OSU, and discussed logistics that the College will need to work through. Jeff Wimer will be the 2018 PLC president. This will be a 3-day event that will start on a Thursday. Steve

Fitzgerald took feedback and ideas from the committee to start planning for this event:

- Start the event with a reception at the College to kick-off the event with PLC Board of Directors and Michael Green
- Opportunity for Outreach and CE events for credits to feature CoF faculty and students
- Exhibits: Logging sport team, student involvement, and career path
- Foster Alumni relations
- Tours of FSC/AWP - Rural to Urban Forestry/ Commercial wood structures
- Site: At the Dunn Forest – 400 run
- Parking at Adair
- Coordination with Wood Magic
- Host hotels in Corvallis – one idea may be to host in the new riverfront hotel undergoing construction now (adjacent to del Alma)
- Adair Clubhouse for Banquet
- Check football games schedule for conflicts

FEC Charter Draft Administrative Memo Revision – (Attachment: Admin. Memo #256)

- 1) **Composition** – Randy Rosenberger reported on his conversation with the Undergraduate Student Council about whether or not it would be beneficial to have an undergraduate student representative on the FEC. Students were for the idea however they felt incapable and uncomfortable to speak on behalf of the student body on some issues. For now the committee agreed to strike this idea.
- 2) **Meetings** – Add a line on how to submit an item for the FEC agenda.
- 3) **Relationship to the Dean’s Staff** – The Forestry Executive Team known as FET will be dissolved. The Dean’s Staff group will replace the FET; Dean’s Staff consists of those who report directly to the Dean and the group meets typically bimonthly and during the week of the FEC meeting.

Decision: The FEC approved the recommended changes to the Administrative Memo #256 to be forwarded to the Dean for signature.

Associate Dean/Director for Research Search: Update and Prep for Meeting with Candidates – (Attachment: schedule)

Jim Johnson provided an update on the search, noting that candidates will visit every Monday & Tuesday in May. FEC discussed how to best spend their time with the candidates.

Decision: FEC agreed to have an open discussion with the candidates and use the FEC time for last questions and issues not resolved.

New Meeting Room Scheduling Guidelines – (Attachments: Proposed new Administrative Memo #130 Memo to FEC and Draft Admin. Memo #130)

Adrienne Wonhof presented a draft of the new Admin. Memo#130 related to guidelines and priority for room scheduling during Peavy renovation.

Decision: FEC approved the Admin. Memo with the following changes:

- 1) Pull out the graduate students preliminary exams to a higher priority level to #4 in the matrix.
- 2) Replace the FET from the #2 list in the reservation priority matrix with “Dean’s Staff”.

College P&T Committee Recommendations – (Attachments: Proposed Changes to P&T Guidelines Memo to FEC and Administrative Memo 3-3a revisions)

Adrienne Wonhof and Mark Harmon went over the proposed changes to improve the College P&T Guidelines and suggested that they do a complete revision in the summer to consolidate all relevant policies into one.

Action Items: All will send Adrienne and Mark examples of best practices for grant reporting tables for inclusion in new policy. Adrienne and Mark will pull together Administrative Memos 3-3a, 4, and 28 into one inclusive document by August 1st for a recommendation to the Dean.

Information Sharing:

- Digital Measures Update and Discussion on Whether to Require in the Coming Year – Mike Altimus and Troy Hall

Work that has been done:

- Customizing of the screens
- Hiding screens
- Inclusion of other categories

Action Items: Departments need to work together to create a single template for prof review and annual department reports. Once department heads and Mike are satisfied that Digital Measures is ready for full use, Thomas will follow-up with clear communication to the faculty about requiring its use.

International Programs – John Bliss and Michele Justice

- CoF will have 55 students abroad this summer/fall on study programs, exchanges, internships and presenting at conferences.
- There are five CoF faculty-led programs running this summer, all of which include CoF students (Corvallis, Cascades, ECampus) with those from other colleges, including students from around the university broadens perspectives and builds sustainable numbers.
- CoF International Programs received a \$15,000 grant from the US Embassy to support students on our Sabah, Borneo program this summer (Oil Palms and Orangutans: Forest Conservation in Malaysian Borneo) and \$5,000 from the Oregon Sabah Collaborative. These funds will also help Malaysian scholars come to OSU to engage with colleagues.
- CoF will have around 45 international visitors this summer, of whom 14 are international interns. 20 are attending an IUFRO Division 3 Doctoral Student Conference hosted by Woody Chung.

- The Chile Initiative is flourishing, with six research projects well underway and a partnership in formation between CoF and The Nature Conservancy in Ellsworth, Washington and Valdivia, Chile. The hope is that this will attract donors and support research in conservation, climate change, and related fields.

CORE Reports/Dashboard Highlights – Michael Hansen and Juluis Moreland were invited to present the work that has been done with the CORE reporting and the visualization data. To access the data in the system, everyone has to take the online FERPA tutorial.

Action Item – Next: CoF will schedule a training day for continuing education regarding the CORE reporting and tools.