

Forestry Executive Committee Meeting Notes

April 1, 2016

8:00 a.m. – 10:30 a.m.

Richardson Hall 115

Members attending: Thomas Maness, Jim Johnson, Randy Rosenberger, Laurie Schimleck, Geoff Huntington, Woody Chung, John Bliss, Roger Admiral, Steve Tesch, Michael Collins, Claire Montgomery, Zak Hansen, Mike Altimus, Adrienne Wonhof

Not able to attend Troy Hall, Chris Knowles, Lisa Ganio, Steve Fitzgerald

Notes by Nathalie Gitt

OSU Board of Trustees Poster Session, March 30 – Congratulations to Blake Larkin, WSE Graduate Student! Blake's poster on CLT and wood building was selected; he will participate in the OSU Board of Trustees poster session.

Draft FEC Charter – Jim Johnson led the discussion on the revisions of the Forestry Executive Committee Charter, draft Administrative Memo #256. A suggestion was to include a graduate and an undergraduate student representative and create an opportunity for leadership development. **Randy will bring this item to the next student council meeting and will come back to the FEC.** The RSF Committee decided to not have an official FRA representative on the FEC but rather split up the chair position into two co-chairs by the end of the month. The co-chairs' responsibilities and time will be split between attending departments and FEC meetings whenever there is something on the agenda that might benefit from their presence.

Handout: Draft Admin. Memo #256 - FEC Charter

Forest Science Complex Update: Moving Sequence Preview and Prep for April 5-6 FSC Planning Meetings with Architects

– The schedule for the next architects' campus visit was distributed at the meeting. Geoff Huntington gave an update on the proposed moving sequence and relocation plans. The schedule for moving everyone out of Peavy Hall will be available at the All-College open house for the new Forest Science Complex on April 5 and staff will be ready to answer questions and talk about what can be done to help get ready.

Geoff went over the working principles and benchmark for deciding what moves and what goes.

For FES faculty, document scanning is available at the FES Department for those looking at digitizing their files. **Geoff and Penny Wright are planning to attend the next department meetings to answer any questions and concerns. For more information on Peavy transition, visit**

<http://blogs.oregonstate.edu/peavyhalltransition>.

Handouts:

- a. *Forest Science Complex Project – Frequently Asked Questions 03/31/16*
- b. *FSC Project – April 4-6, 2016 Workshop 5 Schedule*

CoF Alumni Awards, University Day Awards, OSU Alumni Awards – Allyn Ford, CEO of Roseburg Forest Products, received the Joan Austin Honorary Alumni Award. The award will be presented at OSU Alumni Spring Awards celebration on April 22, 2016 at the CH2MHill.

Michael Collins gave an update on the upcoming opportunities for the College to consider possible nominations for the following Awards:

- a. College of Forestry Outstanding Alumni Award (awarded at the fall Dean's dinner)
- b. OSU Alumni Fellow (awarded at fall homecoming event)
- c. OSU Faculty Senate Awards (awarded at University Day)

Some of the Dean's Award nomination packets will be reviewed for possible matches for faculty senate awards. **Michael will follow-up with department heads and directors about nomination process. The deadline for submitting nominations for the faculty senate awards is April 29:**

<http://senate.oregonstate.edu/individual-awards>

No handouts

Spring Events and Changes – Jessica Fitzmorris gave an update on the upcoming annual Events. This year instead of the Spring Award Banquet, it will be a Student Honors Reception to honor scholarship/fellowship recipients for 2016-17 where students can mingle and have one on one conversation with faculty, staff, and the administration. There will be no changes to the CoF Commencement Dinner/Breakfast. There will be one new event called "Hello, Goodbye: Farewell to Original Peavy". This event was proposed by the student clubs for an opportunity to say farewell to the original building and introduce the new plans for the Forest Science Complex.

Handout: 2016 College of Forestry Spring Events

Get Outdoors Day Volunteer Involvement – Jessica Fitzmorris and Ashley Champagne gave a brief presentation on the history of success of the National Get Outdoors Day event and sought some ideas of how the FEC members and the College community could get involved and help spread the word to others to obtain a great showing. OSU College Forests and Benton County Extension hosted more than 350 "kids" of all ages at their last Get Outdoors Day event. The day consists of a visit of Peavy Arboretum, Youth Free Fishing at Cronemiller Lake, pictures taking with Smokey Bear, learn about aquatic insects in Randal Pond, take a guided hike, watch the OSU Forestry Club demonstrate logging sports, and participate in the many engaging activities offered by local community organizations. The Forestry Executive Committee, faculty, and students were encouraged to attend the event. A sign-up sheet was circulated at the meeting. **Contact Ashley Champagne for registration information.**

No handout

Outdoor School Coalition Update – Susan Sahnaw, Director of the Oregon Natural Resources Education Program and lead for the Oregon Environmental Literacy Program (OEL), gave an overview of the OSU Extension Oregon Environmental Literacy Program and statewide efforts to engage students in learning out-of-doors. The OEL Program provides resources and support for implementing K-12 programming aligned with environmental literacy strands

<http://www.ode.state.or.us/gradelevel/hs/oregonenvironmental-literacy-plan.pdf>) and for engaging

students and teachers in learning out-of-doors. Susan also gave an update on the work of the Oregon Outdoor Education Coalition (OOEC) in advocating funding for K-12 outdoor education in Oregon, starting with Outdoor School. In 2015 the Oregon Legislature passed Senate Bill 439 into law (now ORS

327.390 https://www.oregonlegislature.gov/bills_laws/ors/ors327.html) which establishes outdoor school for every 5th or 6th grade student in the state, which is approximately 55,000 students. It names OSU Extension as the lead organization for this program. The bill established a fund, but no funding. In 2016 the OOEC is pursuing funding through the Oregon Initiative process. They are currently collecting signatures to get a measure on the ballot in November. Funding in this initiative identifies economic development funds from state lottery \$ as the funding source. You can read this initiative, as well as the current effort to put a measure on the fall ballot ([http://www.outdoorschoolforall.org/initiative 67/](http://www.outdoorschoolforall.org/initiative67/))

Handouts:

- 1) *No Child Left Inside – Oregon Environmental Literacy Plan*
- 2) *Draft Oregon Outdoor School Administration Facts and Questions*

Information Sharing

- **Digital Measures Update** – Mike Altimus reported that the loading of users into Digital Measures hit a delay in March due to errors encountered by Enterprise Computing with their scripting process as well as IS personnel being assigned to a higher priority project (AT&T Rave Campus Emergency Notification System). They can still manually enter any users into the system, if needed.

Terralyn Vandetta and Mike Altimus will be meeting on Friday, April 8 to generate the list of fields that data inputters (dept. office staff or faculty) will have to complete at a minimum. Once the fields are identified, the helpdesk can assist the departments with creating instructions for that data input process. Target date for completing instructions is April 20.

- **AD/Director of Research Search Update** – Jim Johnson gave an update on the pool of applications received. The application deadline was March 31. There were 11 applicants, 8 candidates will be interviewed this month. The Search Committee will select 2-4 finalists for on-campus visit. The committee hopes to wrap its work by the end of May.
- **Diverse Perspective in Forestry Group (DPFG) Monthly Update** – Randi Shaw reported on the work from the DPFG group for the winter quarter: The MLK Day video ('Diversity and Forestry'), Interpersonal Skills for the Diverse Workplace workshop series, faculty search candidate meetings, meetings to incorporate tribal perspective into new FSC bldg. The DPFG is still maintaining itself as a group for CoF community to learn and promote Diversity and Inclusion. The College has now the Diversity, Equity and Inclusion Plan Committee, which has a specific charge of revamping the CoF's plan based on the priority 5 goals of the College. For this spring, the group has plans to do a Spring Speaker Series (dates TBD), brown bag lunch discussions, Earth Day service event April 23rd, participate in the Get Outdoors Day May 21st and several tabling events (Mom's day, WFGRS, OSU Clubs Day, Peavy goodbye event). Randi is thinking on how to position DPFG for continuation after she graduates, in terms of leadership as well as resource availability and information transfer.
- **Forest Science Complex (FSC) Projects Frequently Asked Questions** – Geoff Huntington distributed a draft copy of the FSC projects FAQs to give the FEC an opportunity to review it before it goes live. This document provided responses to any questions about the project.

This information will be posted on the CoF website and will be distributed at the All-college open house meeting on April 5. Everyone was encouraged to stop through to ask questions and talk about any facet of the planned new Peavy Hall, the Advanced Wood Products Laboratory, or the move out of Peavy. The OSU community was invited.

- **First Aid Training Dates and Sign- up** – Steve Tesch reminded everyone that OR-OSHA requires that all COF faculty, staff, and student employees working in the field or laboratories have an active first aid card, renewed every two years. The Dean is funding a first aid/CPR/AED course as a preparation for the 2016 field season. Sponsored by the COF Safety Advisory Committee, the offering will be limited to 40 participants in total and will be offered twice on May 11th (Wednesday). The first course will be from 10 am to 12 pm (20 participants) and the second offering 6-8 pm (20 participants). The course will be a hybrid first aid course taught by OSU Dixon Recreation Center staff and will consist of a 2 ½ hour online session and then a 2 hour in-class session. The online portion will be required to be completed prior to the in-class session. More details will be provided for the online registration. If demand for the courses exceeds the 40-person capacity, a second offering may be offered the following week, May 18. Please contact Jim Kiser jim.kiser@oregonstate.edu to reserve a spot for this.
- **Proposed Changes to Fair Labor Standards Act (FLSA) Overtime Exemption Rules** – The proposed rules will increase the minimum salary threshold required to qualify for the FLSA exemptions. Some of the College employees will be affected. **Steve Tesch and Roger Admiral will be developing some guidance for supervisors.**