



Oregon State University College of Forestry

DEAN'S OFFICE LEADERSHIP ROLES * August 2017

DEAN

- CEO, overall strategic leadership, fiscal and program direction. Represents the College in University policy bodies and with external constituency relationships. Initiates and fosters connections with donors, industry partners, and friends of the College. Initiates and responds to news media on behalf of the College.
- Directly Supervises
 - Special Assistant to the Dean, Diversity, Equity and Inclusion Program
 - Development Directors
 - Director of College Forests
 - TallWood Design Institute
- Co-Supervises
 - Associate Deans
 - Chief of Staff

EXECUTIVE ASSOCIATE DEAN

- COO, College administration, management, and policy direction. Manages budget, staffing, and facilities to meet strategic goals. Leads safety and risk management programs. Primary lead for departmental issues and College-level promotion and tenure process. Leads College international and research programs, and the Forest Research Lab/Institute for Working Forest Landscapes Advisory Board.
- Directly Supervises
 - Forestry Executive Council
 - Department Heads
 - International Programs
 - Research Office
- Co-Supervises
 - Associate Deans
 - Chief of Staff

SR. ASSOCIATE DEAN FOR OUTREACH & ENGAGEMENT

- Serves as Acting Dean for short periods when the Dean is away or otherwise engaged; acts in the place of the Dean for University activities and programs. Manages Extension staff, programs, and budget, as well as continuing and professional education programs.
- Liaison for NAUFRP and SAF.
- Directly Supervises
 - Extension and Outreach Program Staff
 - Continuing & Professional Education Program

* A note on shared responsibilities: The Dean, Associate Deans, and Chief of Staff work collaboratively as a team. Strategic planning, budgeting, student programs, priority staffing decisions, and others are handled in this manner.

ASSOCIATE DEAN FOR STUDENT SUCCESS

- Initiates programs and services to meet student success goals, including recruitment, advising, scholarships and awards, assessment, articulation/partner programs, enrollment data management, and student conduct and appeals.
- Conducts annual survey of graduates, tracks employment and tracks student success.
- Liaison to the Graduate School, Student Affairs, Forestry Education Council.
- Directly Supervises
 - Head Advisor
 - Student Services Manager

CHIEF OF STAFF

- Leads strategic initiatives for the College (such as the Forest Science Complex building project); organizes our government relations initiatives and outreach; initiates and maintains relationships and programmatic collaborations with external stakeholders, such as:
 - Board of Visitors
 - Forestry Education Council
 - Institute for Working Forest Landscapes
 - Other Dean's Advisory Bodies & Outreach Events
- Directly Supervises
 - Communications & Marketing
 - Computing Services
 - FOBC
 - Government Relations

FORESTRY EXECUTIVE COUNCIL

- Enhance communication and collaboration across College units; advise the Dean regarding current issues and strategic planning to meet the goals of the College.
- Membership: Dean, Associate Deans, Department Heads, Chief of Staff, Faculty Representatives, Directors, Coordinators of DEIC and International Programs, Special Assistant to the Dean.